



# Volunteer Verification Form

United Way of Carlsbad & South Eddy County

Please return this completed form, **a copy of the scholarship acceptance form, your class schedule and current transcript of your college grades that verifies your cumulative GPA if applicable in PDF attachment** no later December 31 for Fall Semester and May 31 for Spring Semester. No payment(s) will be made until the requested information is submitted. *Please allow 7 – 10 business days for your information to be processed.*

Information can be submitted by:

Mail: United Way of Carlsbad & South Eddy County PO Drawer EE Carlsbad, NM 88221 OR Email as a **PDF attachment:** [director@unitedwayofcarlsbad.org](mailto:director@unitedwayofcarlsbad.org)

If you have any questions, call 575-887-3504 or e-mail [director@unitedwayofcarlsbad.org](mailto:director@unitedwayofcarlsbad.org)

**Name of Volunteer:** \_\_\_\_\_

Date	Hours	Organization	Signature

To maintain eligibility, 10 volunteer hours must be completed each semester and this form submitted.

This form is also available online at [www.unitedwayofcarlsbad.org/scholarship](http://www.unitedwayofcarlsbad.org/scholarship)